

Heights Elementary PTO Meeting General Meeting Minutes

Date/Time/Location: October 8, 2020 at 7:00 via ZOOM.

Meeting called to order: By PTO chair Manjula Riley at 7:04 p.m.

Present: All Heights PTO board members, Dr. Dion and approx 45-50 participants

1. Welcome and Introduction: By PTO chair Manjula Riley

Shared a presentation with the families. Provided families with PTO board information and PTO connection info. Discusses where PTO money goes. Discussed PTO membership, Committee Volunteers, and Parent Volunteers. Also reminded families that the PTO is always looking for volunteers. Shared lists of committees and highlighted the committees that still need volunteers.

Shared with families what the PTO has accomplished for the months of September and October of this year. Discussed the new COVID fund and let parents know what items would be purchased with these funds.

Kindergarten sand fund is complete and sand will be coming soon! PTO is providing some school supplies to students and teachers

Room parent update:-discussed responsibilities for this year. Mrs. McCormick still needs a room parent.

Talked about upcoming events and Membership Toolkit rollout happening soon.

2. PTO Budget Overview and Outlook: By PTO co-treasurer Julia Li and PTO Co-Chair Pulkit Shah

See detailed budget information for specific information

Provided information on the current fiscal year. **\$2,729.00** raised thus far via fundraising.

3. Book Fair: By Melissa Trudeau Bookfair Committee Chair

Sale ends 10/9. Thus far sold \$2,500 (usual sales are \$10,000). Many teachers have little to no donations. Their names were shared in the hopes that families

could donate to those teachers. Parents can also donate to Mrs. Drew's library fund.

This is Melissa's last year as Bookfair Committee chair, looking for a new chair for next year.

Books will be delivered to the school at no cost. They will be distributed to families on 10/24 paired with a fun car parade for all families.

7. Principal Update: By Dr. Lisa Dion

Dr. Dion provided an update as to the school and its safety measures in regards to current pandemic. School has a lot of work in prepping the school. She asked parents to continue to make sure they are using the Ident-a-kid screener system. There are hand sanitizers throughout the school and markings for social distancing. There are 4 tents outside and desks are 6 feet apart in classrooms.

Dr. Dion took questions from the parents. Question from a parent about the remote academy teachers and whether they would be able to teach from home. Dr. Dion indicated that would be a decision for the Superintendent. Question also from parents about remote learning academy and switching to remote from hybrid. Dr. Dion talked about the class sizes and cohorts and how she had to be mindful of class sizes in both hybrid and remote.

Question from parents about an update re: Chromebooks. New Tech staff is starting at Heights on October 19th. When the Tech staff person starts, that staff person will distribute via his own procedure.

Meeting adjourned around 8:10 p.m.

Next meeting, November 11, 2020 at 7:00 p.m. via zoom